



COVID SAFE PLAN

CONDITIONS OF ENTRY

- All eligible visitors over the age of 16 will need to have received both COVID-19 Vaccinations and provide proof of their vaccination status **and** also carry proof of ID with them.
- Children under the age of 16 are not required to check in, **but** must be accompanied by a fully vaccinated adult.
- Anyone **aged 16y+** who enters the venue, including patrons, staff and contractors, must check in via the Services Victoria App and carry adequate ID at all times.

PROOF OF VACCINATION

- COVID-19 Digital Certificate uploaded to the Services Victoria App.
- Printed copy of COVID-19 Digital Certificate with Photo ID.
- If you have a medical exemption it must be updated on your Australian Immunisation Register and shown in your Services Victoria App. A letter from a GP/medical practitioner is not sufficient.
- DreamCity **will not accept** vaccine appointment cards, vaccination documentation without photo ID, screenshots of vaccination certificates or negative COVID-19 test results.

ENSURE PHYSICAL DISTANCING

- We encourage workers and visitors to maintain a physical distance of 1.5m from one another, we have made this simple by displaying signs at both entrances and exits.
- Ensure that patrons are queuing up and practicing a safe distance (1.5m) by having only one designated entrance and exit and using floor markings within the venue.
- If any deliveries are expected, to limit contact between delivery drivers and workers, all delivery drivers must call through before entering the premises. They are required to check in on arrival and provide proof of Vaccination, as outlined above.
- When workers are required at work, i.e. delivering pods, do not arrive at work too early, limit time spent in the staff room and make sure that all workers are practicing physical distancing (1.5m).
- Before workers return to work, a COVID Safe Plan will be made available to them, it will also be displayed in the OHS Manual.

ANYONE AGED 16+ WHO ENTERS THE VENUE, INCLUDING PATRONS, STAFF AND CONTRACTORS, MUST CHECK IN VIA THE SERVICES VICTORIA APP AND CARRY ADEQUATE ID AT ALL TIMES.

WEAR A FACE MASK

- All patrons over 8 years of age are required to wear face masks whilst in the venue. Those patrons under the age of 8, specifically, those in a composite class and on a school excursion are strongly encouraged to wear a face mask whilst in the venue.
- Workers should have their own face masks, if not DreamCity will provide them with one.
- Remind workers that choose to wear a cloth mask, that the mask needs to be washed daily after each use, however if during the day, the mask becomes dirty or wet, it needs to be replaced immediately, therefore they should have a spare mask available at all times.

PRACTICE GOOD HYGIENE

- All shared spaces, high touch communal items, such as door knobs will be regularly cleaned and disinfected with single use antibacterial wipes.
- All pods will be cleaned between and after each session with antibacterial spray/wipes.
- Sanitising stations will be placed at both entrance and exit and also at various points throughout the premises.
- Workers and patrons will be reminded to wash hands after visiting the restroom, i.e. as per signs displayed outside these areas.

ALL SHARED SPACES, HIGH TOUCH COMMUNAL ITEMS, SUCH AS DOOR KNOBS WILL BE REGULARLY CLEANED AND DISINFECTED WITH SINGLE USE ANTIBACTERIAL WIPES.

AVOID INTERACTION IN ENCLOSED SPACES

- Make hand hygiene easy and available to all children by educators ensuring that children sanitise hands before entering the learning space.
- Keep surfaces clean and implement enhanced environmental cleaning and disinfection by wiping down before a session begins, during a session as required and when a session is complete.

KEEP RECORDS AND ACT QUICKLY

- Remind workers to get tested and stay home even if they have the mildest of symptoms.
- At the beginning of each shift all staff are to check in using the Services Victoria App.
- To support contact tracing all patrons must book online.
- On entry all patrons are to check in using the Victorian Government QR Code using the Services Victoria App.
- If a worker has been notified they are a positive case or have been in close contact with someone who is a positive case, they should NOT attend the workplace until they receive a negative PCR or RA Test result.
- In the event of a positive case within the DreamCity team, HR will notify affected workers and relevant subcontractors or delivery drivers.

CREATE WORKFORCE BUBBLES

Keep records of all workers who have disclosed that they are working for different employers.